



**Board Meeting Agenda**

September 5, 2023, from 4:30 – 6:30 p.m.  
430 Beacon Lite Rd., Suite 150, Monument, CO 80132

I. PRELIMINARIES

- A. Call to order
- B. Roll call
- C. Welcome to guests
- D. Pledge of Allegiance
- E. Public Comment

II. APPROVAL OF AGENDA

III. CONSENT AGENDA

- A. Approval of August 2023 Board Meeting Minutes

IV. ACTION ITEMS

- A. Home School Enrichment Programs September Open – Ken Witt

V. DISCUSSION ITEMS

- A. Board Retreat Update – Ken Witt
- B. CMAS, SPF, DPF -Request to Reconsider- Ken Witt
- C. Enrollment Update – Andy Franko
- D. Legislative Issues and Updates – Amy Atwood
- E. Policy Review – Ken Witt
  - i. Medical Services Policy
  - ii. Safe School Policy
- F. Q4 Scorecards – Andy Franko
- G. UIP Review – Andy Franko

VI. OTHER BUSINESS

- A. Executive Session pursuant to C.R.S. 24-6-402(4)(b) to discuss potential litigation matters
- B. Action related to matters discussed in executive session

VII. BOARD REPORTS

- A. Education and Operations
- B. Finance

VIII. ADJOURN



**September 5, 2023, Board Meeting  
PUBLIC COMMENT**

Education reEnvisioned BOCES encourages students, parents, staff, and residents to stay involved in the governing process by attending meetings. During board meetings, anyone may address the Board of Directors during Public Comment. Up to ten members of the public are afforded a three-minute opportunity to address the directors about issues of concern or praise.

**If you are interested in addressing the Board of Directors during the PUBLIC COMMENT portion of the agenda, please sign-in below with name, relationship to ERBOCES (i.e. student, parent, staff, resident) and topic of comment.**

Name	Relationship to ERBOCES	Topic of Comment
1)		
2)		
3)		
4)		
5)		



**Regular Meeting of EDUCATION reENVISIONED BOCES**  
 430 Beacon Lite Rd., Suite 150, Monument, CO 80132 & Video Conference  
 Tuesday, August 1, 2023, at 4:30pm  
 Board President Lis Richard in the Chair, and Dee Frank acting as Secretary

Guests/Staff-Physically Present: Annette Ridgway, Ken Witt, Dee Frank, Andy Franko, Brad Miller, Jackie Burhans, James Howald,

Guest/Staff-Electronic Participation: Stephenie Osman, Suzanne Romero, Rachel Meyer

**Board of Directors Roll Call:**

		Drosendahl, Bethany	Graham, John	Harris, Chelsy	Richard, Lis
Here		X	X	X(4:33pm)	X
Not Here					

**Approval of Agenda:**

Motion: Drosendahl, moved to approve the agenda  
 Second: Graham.  
 Motion Passed: 3 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X		X
Voted NAY					
Not at mtg.					
Abstain					

Motion: Drosendahl, moved to amend agenda to strike item VII A & B from the Agenda  
 Second: Graham  
 Motion Passed: 3-0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X		X
Voted NAY					
Not at mtg.					
Abstain					



**Approval of Consent**

**Agenda:**

Motion: Drosendahl, to approve the consent agenda

Second: Graham

Motion Passed: 3 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X		X
Voted NAY					
Not at mtg.					
Abstain					

**Swearing In of Board Member**

A. Bethany Drosendahl

**Approval for Agenda Action Items:**

IV.A.-Home School Enrichment September Open

Motion: Drosendahl, to authorize the Executive Director to enter an operating agreement with NovaStar K-8 HSE

Second: Graham

Motion Passed: 4 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X	X	X
Voted NAY					
Not at mtg.					
Abstain					

**Adjourn:**

President Lis Richard adjourned the meeting at 4:59pm

Minutes Respectfully Submitted by: Dee Frank, Acting Secretary



## BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

**Board Meeting Date:** September 5, 2023

**Prepared by:** Ken Witt

**Title of Agenda Item:** IV.A Home School Enrichment September Open

**Item Type:**  Action  Discussion  Information

### Background Information, Description of Need:

**Columba HSE** is a program proposed to open in September in the western part of the state. They have already operated a private program for many years, and would like to offer a home school enrichment program for their homeschooling families. As they have existing relationships with educational programs, we have full confidence that they are able to execute in September, with a mature program in an area we have not previously served.

### Relevant Data and Expected Outcomes:

An application is attached regarding the following programs:

- **Columba HSE:** Application was sent on Aug 15 as discussed at last board meeting. As this program is scheduled for late open, we seek approval in this Sep 5 meeting.

### Recommended Course of Action/Motion Requested:

A motion is requested “to authorize the Executive Director to enter into an operating agreement with **Columba HSE**”.



**BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET**

**Board Meeting Date:** September 5, 2023

**Prepared by:** Ken Witt

**Title of Agenda Item:** V.A Board Retreat Update

**Item Type:**  Action  Discussion  Information

**Background Information, Description of Need:**

A board retreat date was finalized with the board in the intervening days since the last board meeting.

Meeting time and date:  
September 8, 2023, 9AM – 11:30, with lunch served at 11:30

Location  
THE HIDEAWAY INN  
3805 Walker Road  
Colorado Springs, CO 80908  
Phone: (719) 481-2083

**Relevant Data and Expected Outcomes:**

Agenda attached.



**Education reEnvisioned BOCES Board Retreat Agenda**  
 September 8, 2023, from 9am-Noon  
 The Hideaway, 3805 Walker Rd, Black Forest, CO 80908

**Meeting 9:00-11:00am**  
**Lunch for Board and Staff 11:00-12:00**  
**Photographer 11:30-12:00**

**I. Preliminary**

- P.1 Call to Order
- P.2 Agree to Agenda

**II. Discussion**

- D.1 Discuss meeting times/possibility of change to accommodate current and new members
- D.2 Review Mission and Vision Statements
- D.3 Discuss new school and programs and pipeline
- D.4 Discuss the rapid expansion of Home School Enrichment (HSE) programs, including the organizational and process challenges and relates plans to accommodate such an expanding HSE portfolio
- D.5 Discuss litigation and legislation this school year
- D.6 Discuss and confirm the strategy of creating a broad path for school choice

**III. Adjournment**

- A.1 Adjourn

**Lunch 11:00-Noon - On-site**  
**Photographer 11:30 – Headshots**

**Attendance:**

<input type="checkbox"/> Ken Witt Executive Director, ERBOCES	<input type="checkbox"/> Chelsy Harris Pikes Peak State College	<input type="checkbox"/> John Graham D49 SD
<input type="checkbox"/> Lis Richard Montezuma-Cortez SD	<input type="checkbox"/> Bethany Drosendahl	<input type="checkbox"/> Brad Miller Legal

**Staff may also attend and are encouraged to join for lunch and headshots.**



**BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET**

**Board Meeting Date:** September 5, 2023

**Prepared by:** Andy Franko, Director of Ed Operations

**Title of Agenda Item:** Discussion Item V. B – Performance Update – SPF, DPF, and CMAS

**Item Type:**  Action  Information  Discussion

**Background Information, Description of Need:**

The State of Colorado this summer released state assessment information. I have attached the results by assessment for your review. This information is now public so it may be shared out. Significant assessment results are as follows:

- ERBOCES overall proficiency in CMAS English/Language Arts (Grades 3-8) when compared to 2022 decreased by 3.5% while the state overall proficiency rate increase by .5%
- ERBOCES overall proficiency rate in CMAS Math (Grades 3-8) when compared to 2022 decreased by 1.9% while the state increased by 1.5%
- SAT: 110 Students tested, 8% met expectations in both ERW and Math, 30% met in ERW, 9% in Math.
- PSAT 10: 129 Students tested, 24% met expectations in both ERW and Math, 58% met in ERW, 25% in Math.
- PSAT 9: 115 Students tested, 31% met expectations in both ERW and Math, 56% met in ERW, 33% in Math.

In addition to state assessment results, the BOCES received preliminary School Performance Framework information from the CDE. The following table illustrates the preliminary results. As the data is reviewed, schools will determine if a request to reconsider will be submitted. ER BOCES will work with individual schools throughout the process.

SCHOOL_NAME	MET_PARTIC		PTS_EARN	PTS_ELIG	PCT_PTS_EA RN
	IPATION	RATING			
Ascend College Prep	-	Insufficient State Data	35	44	80%
Colorado Preparatory Academy Elementary School	L	Priority Improvement Plan	18.25	46	40%
Colorado Preparatory Academy High School	L	Improvement Plan	43.5	89	49%
Colorado Preparatory Academy Middle School	L	Performance Plan	23.25	44	53%
Colorado Summit Connections Academy	L	Insufficient State Data	55	112	49%
Education reEnvisioned School	-	Insufficient State Data	0	0	0%
Orton Academy	L	Turnaround Plan	16.5	66	25%
Pikes Peak Online School	-	Pending AEC Framework	23	77	30%
Williamsburg Academy of Colorado	L	Insufficient State Data	0	0	0%





**Relevant Data and Expected Outcomes:**

This data informs the ER BOCES administration of the work that is needed to support the schools who are required to participate in state testing. ER BOCES will work with school leadership as they develop Unified Improvement Plans and develop priorit improvement strategies.

**Recommended Course of Action/Motion Requested:**

This is presented for the information of Board members. No action is being requested at this time.



**BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET**

**Board Meeting Date:** September 5, 2023

**Prepared by:** Andy Franko, Director of Education Operations

**Title of Agenda Item:** Discussion Item V.C – Enrollment Update

**Item Type:**  Action  Information  Discussion

**Background Information, Description of Need:**

- Attached detailed report of the current enrollment status

**Summary:**

28 Schools/programs in operation

Budgeted Enrollment: 6833

Projected Enrollment: 6888

Total Enrolled: 6742, 99% of budgeted enrollment

**Relevant Data and Expected Outcomes:**

No expected Outcome

**Recommended Course of Action/Motion Requested:**

No action requested



## BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

**Board Meeting Date:** September 5, 2023

**Prepared by:** Andy Franko, Director of Ed Operations

**Title of Agenda Item:** Discussion Item V.F – Scorecard & Progress Report for 23-24

**Item Type:**  Action  Information  Discussion

### **Background Information, Description of Need:**

The scorecard process was inhibited by the transition of leadership in the position of Director of Education Operations during the summer of 2023. End-of-year school data to be included in the final scorecard of the 2022-23 school year was incomplete. The process of summarizing school performance utilizing the indicators outlined in the school contracts (Appendix A -Accountability Plan) will resume with the following schedule:

- Q1 Progress Report - November Board Meeting
- S1 Scorecard - February Board Meeting
- Q3 Progress Report - May Board Meeting
- S2 Scorecard - August Board Meeting

### **Relevant Data and Expected Outcomes:**

Routine performance updates of schools' progress toward meeting contractual obligations and performance indicators are provided to the board as scheduled.

### **Recommended Course of Action/Motion Requested:**

This is presented for the information of Board members. No action is being requested at this time.



## BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

**Board Meeting Date:** September 5, 2023

**Prepared by:** Andy Franko, Director of Ed Operations

**Title of Agenda Item:** Discussion Item V. G – UIP Review

**Item Type:**  Action  Information  Discussion

**Background Information, Description of Need:**

Schools are required to complete an annual Unified Improvement Plan each Fall. ER BOCES has been working with school leadership to support the development of the plan and provide guidance related to the state assessment data provided through the school performance framework process. Schools utilize both state data as well as student learning information related to site-specific educational models to identify the roots causes for any gaps in student learning, identification of priority challenges, and action plans to meet major improvement strategies. ER BOCES will work with schools as they implement plans for improvement throughout the school year.

A file of draft UIP plans is provided for the board’s review. UIPs will be completed and submitted to the state via the state reporting portal. The board will have the opportunity to accept the plans through formal action on October 3.

**Relevant Data and Expected Outcomes:**

No outcome is expected at this time.

**Recommended Course of Action/Motion Requested:**

This is presented for the information of Board members. No action is being requested at this time. Final UIP’s will come to the Board for review and approval on October 3.



## BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

**Board Meeting Date:** September 5, 2023

**Prepared by:** Andy Franko, Director of Education Operations

**Title of Agenda Item:** VII. Education Operations Report

**Item Type:**  Action  Information  Discussion

### **Background Information, Description of Need:**

Below is a summary of work underway by our BOCES staff.

#### 1. Operations

The beginning of the school year is a busy time. This year is no exception as new programs are launching and returning programs are bringing students back. There are a lot of moving parts within the portfolio. Andy is conducting on-site visits and regular virtual check-ins with schools. In particular, schools are working with their EOY state data collections to develop UIPs. Andy is working with HSEs to establish the home school process, especially with those who operate a private/public partnership. We are beginning to build systems of operations that are beneficial to the existing and new programs.

Contracts with Novatar Academy, Columba, and Park Hill are now complete. These partnerships, while very new to the BOCES, have experts who are knowledgeable and ready to hit the ground running. Many of the details for launching new programs such as Novastar, Columba, and Park Hill are being recorded by the operations department to be leveraged and replicated in future new starts. Our goal this year is to learn from our experience and find ways to optimize our efforts and efficiencies in the coming years.

Stephenie is working to finalize all 22-23 submissions and enroll all students for the 2023-24. She has spent a lot of time helping schools format their data for import into Synergy. Stephenie continues to be a major source of support to the school and HSE operators.

#### 2. Administrative Unit work:

The BOCES staff trained all schools on Enrich Special Program software and Special Program Compliance.

The BOCES staff met with schools to discuss the upcoming Standard and Transition Record Review with the Colorado Department of Education.

The BOCES staff has completed and submitted the Post-school Outcome interviews as required by the Colorado Department of Education.

#### School Site Visits



The BOCES staff is working with schools and programs to schedule the site visits for the 2023-24 school year. Site visits will begin in November 2023 and continue throughout May 2024.

**Relevant Data and Expected Outcomes:**

No outcomes are expected.

**Recommended Course of Action/Motion Requested:**

None



## BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

**Board Meeting Date:** September 5, 2023

**Prepared by:** Annette Ridgway

**Title of Agenda Item:** VII.B.-Finance Board Report

**Item Type:**     Action     Information     Discussion

### **Background Information, Description of Need:**

The Board of Directors needs to, at least quarterly, be informed of the financial position and performance of the organization and this report is intended to satisfy that legal requirement.

### **Relevant Data and Expected Outcomes:**

2023-2024 Budget to Actual Variance Analysis, Grant Revenue and Expense Report, Balance Sheet, and High-Level Financial Trend Report are provided for board review.

Items of note for the month ended July 31, 2023:

Actual funding for July to November is calculated on the previous year's October student count. October 2022 student count was 4,308. The 2023-2024 budget is based on a student count of 5,557. The difference in student count leads to significant actual to budget variances for program revenue and Professional-Educational Services Expense for the first five months of the fiscal year.

For the month of July, ERBOCES pre-funded 673 students enrolled in newly authorized programs.